- Grant must be entered into Service Project Center at My Rotary as a Project.
- <u>www.rotary.org</u>
- My Rotary "Sign In" enter username and password
- Find the Service Project Center tab





Rotary Club Central »

Set club goals and track how you're doing. Monitor your progress with detailed reports.

Grant Center »

Launch and manage all your Rotary Foundation grants in one place.

Membership and Foundation Reports »

Find reports with data about membership, contributions, recognition, and more.

Brand Center »

Find logos, photos, videos, and all the resources you need to promote Rotary in your community.

Learning Center »

Learn new skills with online classes and materials created for your specific role or interests.

Service Project Center »

Browse successful club projects from around the world.

Looking for a project from around the world, click Browse Projects.



To find your Club's Projects already entered Click on My Club Projects to search for existing ones. To add your CAP grant, click Add a New Project.



Is your project already listed?

New projects are continually added to the Service Project Center. Because any Rotary member can add a project, make sure to avoid adding a duplicate project. Review **My Club Projects** to ensure that the project hasn't been added already.





Choosing the right thing

I want to add:

Established project

Choose this option if:

- · Your project has been fully planned, is in progress, or has been completed
- You are adding a current or completed project to your club's service projects portfolio

Select

Proposed project seeking partners

Choose this option if:

- You have a project proposal
- You are seeking project partners, such as for a global grant

Select



Points of Interest

Enter everything that has an * you must enter

Must have an address for the Project.

